

**BY-LAWS  
OF  
THE SOUTH DAKOTA ENVIRONMENTAL HEALTH ASSOCIATION**

**ARTICLE 1—MEMBERSHIP**

Section 1. – Application

Any person who desires membership in this Association may submit a formal application to the Executive Committee through any member.

Section 2. – Approval of Applications

The Executive Committee shall act on all membership applications. Applicants shall become members of the Association upon approval of the Executive Committee and receipt of annual dues by the Secretary-Treasurer who shall issue the appropriate membership identification card.

Section 3. – Reinstatement of Delinquent Members

Any person having once become a member of this Association shall continue such membership so long as the specified annual membership dues are paid. Any member who shall fail to pay his annual dues within thirty (30) days after receipt of notice from the Secretary-Treasurer that said annual dues are due and payable shall be removed from the membership rolls of the Association and shall forfeit all rights to participate in the affairs of the Association. Any member so removed from the rolls of the Association may be reinstated upon payment of dues for the current year, subject to the approval of the Executive Committee.

Section 4. – Dues

The annual ACTIVE membership dues of the South Dakota Environmental Health Association shall be ten dollars (\$10.00).

The annual AFFILIATE membership dues shall be the same as paid by ACTIVE members.

Annual STUDENT membership dues shall be one dollar (\$1.00).

HONORARY membership shall be free.

Annual ORGANIZATIONAL membership dues shall be fifteen dollars (\$15.00).

Annual dues of the National Environmental Health Association and the International Association of Milk, Food, and Environmental Sanitarians shall be as determined by those Associations.

All membership dues shall become due and payable on or before the first day of January of each year.

## **ARTICLE II—OFFICERS**

### Section 1. – Term of Office

All Officers of the Association shall be elected to serve for a period of one (1) calendar year, or until a successor shall have been qualified.

### Section 2. – Tenure in Office

No Officer of this Association shall succeed himself in the same office, with the exception of the Secretary-Treasurer who may be reelected to his office.

### Section 3. – Replacement of Officers or Members of the Executive Committee

Any Officer or Member of the Executive Committee who shall be unable to complete his term of office shall be replaced by appointment by the President of the Association, with the exception of the President-Elect, which office shall remain vacant until the next following annual or special meeting of the Association. Appointments made under this section shall remain in effect until the next following annual or special meeting of the Association when they shall be filled by election.

### Section 4. – Expulsion of Officers

Any Officer or Member of the Executive Committee may be relieved of his duties and removed from his office for cause by a two-thirds vote of the Active members, in good standing, present and voting at any annual or special meeting of the Association.

### Section 5. – Succession

The President-Elect shall succeed to the office of the President at the next following regular annual meeting of the Association, without further election.

## ARTICLE III—COMMITTEES

### Section 1. – Standing Committees

Standing Committees of this Association shall be:

AWARDS

EDUCATION

Each Committee shall consist of at least three (3) Active members of the Association. The President, President-Elect, and Secretary-Treasurer of the Association shall be ex-officio voting members of all standing committees.

### Section 2. – Special Committees

The Presiding Officer of any regular annual or special meeting of the Association shall appoint such special committees as may be necessary.

### Section 3. – Membership of Committees

The President may appoint any Active Member in good standing to serve on any standing or special committee. The elected Officers of the Association are **ex-officio** members of all committees. No member shall serve on more than one committee at the same time, with the exception of the **ex-officio** status of the elected officers.

## ARTICLE IV—PARLIAMENTARY PROCEDURE

Any regular and/or special meetings of this Association shall be conducted in accordance with the accepted rules of parliamentary law. ROBERT'S RULES OF ORDER, 1893 edition with Modern Guide and Commentary by Rachel Vixman, 1974 printing shall be the ultimate authority in all questions of parliamentary procedures.

## ARTICLE V—QUORUM

### Section 1. – Quorum Defined

A quorum shall consist of one-third (1/3) of the Active Members, in good standing, of this Association.

## Section 2. – Quorum Required

A quorum must be present to conduct any Association business.

### **ARTICLE VI—AMENDMENTS**

This Constitution may be amended at any annual meeting by a two-thirds vote of the Active Members present and voting at any such meeting, provided that the proposed amendment or amendments shall have been submitted to the Active Members, in good standing at least sixty (60) calendar days before the annual meeting at which the proposed amendment or amendments are to be considered. This advance notice of the proposed amendment of the Constitution shall be accomplished before any such amendment shall be placed on the order of business at any annual meeting.

### **ARTICLE VII—NATIONAL REPRESENTATIVES**

The President, President-Elect, and the Secretary-Treasurer shall represent the Association at all meetings of the National Environmental Health Association and the International Association of Milk, Food, and Environmental Sanitarians. Either Officer may cast the ballot or ballots for the South Dakota Environmental Health Association in any proceedings of either the National or International Associations which requires a vote. In the event that either of the Elected Officers is unable to attend any meeting of the Affiliate councils, he shall appoint an Active Member to act in his stead.

### **ARTICLE VIII—AMENDMENTS**

These By-Laws may be amended by a two-thirds (2/3) vote of the Active Members, in good standing, present and voting at any annual or special meeting of the Association.